PN/TC/2020-05 (Revised) 03.11.2020





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## **Notice to Taxpayers**

## **Tax Residency Certificates (TRC)**

Taking into account the prevailing situation in the country, the following arrangements have been made to issue Tax Residency Certificates (TRC) by the irdcolsl Inland Revenue Department;

- A request for TRC should be made to following officers via e-Mails; a)
  - Commissioner (International Tax Policy)
  - Senior Deputy Commissioner
  - Senior Deputy Commissioner
- The following details should be provided: b)
  - Name of the Person
  - Type of person Individual / Company / Partnership
  - Taxpayer Identification Number (TIN) issued by Inland Revenue Department
  - Current address
  - Contact number and official e-Mail address of the person
  - **Business activity of the person**
  - **Reason/s for applying for TRC**
- ww.ird c) If a TRC has already been issued for a previous year, attach a scan copy of that certificate.

For any inquiries, following officers could be contacted;

	Office	Mobile
Senior Deputy Commissioner	011 213 5432	071 448 7734
Senior Deputy Commissioner	011 213 5430	071 444 6368
Commissioner	011 213 5413	071 831 7186

## **Commissioner General of Inland Revenue**



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sujani.skn@ird.gov.lk

niwunhella.soacr@ird.gov.lk

shyamali.jai@ird.gov.lk