



INLAND REVENUE DEPARTMENT

Notice to the Taxpayers

Submission of Returns of Income Year of Assessment – 2024/2025 Issuance of PIN

(Individual Income Tax / Partnership Income Tax / Corporate Income Tax)

The following information with regard to the submission of the above returns may be useful to you.

1. The validity of the Personal Identification Number (PIN) which has already been issued to you is extended up to 30.11.2025.
 2. The PIN is a password for the Individual Taxpayers to access to user account in the Revenue Administration Management Information System (RAMIS) of the Inland Revenue Department.
 3. Further, the PIN is also the password for Partnerships, Resident Companies, Non-Resident Companies, Entities and Corporations to access the Authorization of Staff / Tax Agent portal in RAMIS.
 4. Partnerships, Resident Companies, Non-Resident Companies, Entities and Corporations can request their Staff IDs (SSID) after logging into the Authorization of Staff / Tax Agent portal which is required for such Partnerships, Resident Companies, Non-Resident Companies, Entities and Corporations to file their tax returns.
 5. It is compulsory for taxpayers who required to submit Simplified Individual Income Tax Returns, Individual Income Tax Returns, Partnership Income Tax Returns and Income Tax Returns of Resident Companies, Non-Resident Companies, Entities and Corporations as per section 113 of the Inland Revenue Act No. 24 of 2017 to submit their 2024/2025 tax returns online.
 6. If you have forgotten your PIN, you should make a fresh request for a new PIN through e-Services facility on the official website of the Inland Revenue Department.
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7. The e-Services issues the PIN to your email address **only**; therefore, if you are not using the email address you have already given to the Department, first you have to update information related to the new email address.
8. In order to update information related to your e-mail address, you should send your request to the Taxpayer Information Updating Unit via ci@ird.gov.lk along with your Taxpayer Identification Number (TIN) and telephone number.

Commissioner General of Inland Revenue

